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Date: 13th September 2017

Dear Sir/Madam,

A meeting of the **Voluntary Sector Liaison Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Wednesday, 20th September, 2017** at **10.30 am** to consider the matters contained in the following agenda. **The meeting will be concluded by 12.15 p.m.** You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

PLEASE NOTE

Arrangements have been made for a **pre-meeting of the County Borough Members only, at 10.00 a.m. in Core Meeting Room 1.3**, and **all Voluntary Sector Representatives at 10.00 a.m. in the Sirhowy Room**. All other council officers and representatives of external organisations should assemble in the Reception Area for the main meeting at **10.30 a.m. in the Sirhowy Room**.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

AGENDA

- 1 To elect a Chair for the ensuing year.
- 2 To receive apologies for absence.
- 3 Declarations of Interest.

Pages

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest (s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach



To receive and consider the following minutes: -

- 4 Voluntary Sector Liaison Committee held on 28th June 2017. 1 - 8
- 5 Wellbeing of Future Generations - Caerphilly We Want (Kathryn Peters, Corporate Policy Manager).
(a) Feedback from Workshops – 28th June 2017 (refer to Agenda Item 4 – minutes);
(b) Draft Well-being Plan (attached – report presented to Caerphilly Public Services Board on 5th September 2017). 9 - 24
- 6 Update on Revised Terms of Reference for the Voluntary Sector Liaison Committee.
- 7 Presentation by Gwent Police - Cybercrime.
- 8 Items of interest concerning the Voluntary Sector from Compact Partners (verbal): -
(a) Aneurin Bevan University Health Board;
(b) Caerphilly Business Forum;
(c) Caerphilly County Borough Council;
(d) Caerphilly County Borough Community and Town Councils;
(e) Gwent Association of Voluntary Organisations;
(f) Office of the Police and Crime Commissioner for Gwent;
(g) Gwent Police;
(h) Natural Resources Wales;
(i) South Wales Fire and Rescue Service.

Circulation:

Councillors Mrs E.M. Aldworth, J. Bevan, A. Collis, S. Cook, K. Etheridge, J.E. Fussell, R.W. Gough, A.G. Higgs, V. James, Mrs B. A. Jones, Mrs T. Parry, A. Whitcombe, R. Whiting, L.G. Whittle and W. Williams

Representatives of the Voluntary Sector:

Ms H. Billington, Abbeyfield (Caerphilly) Society Limited
Mr L. Clay, Abertridwr Community Church
Ms J. Price, Bargoed YMCA
Ms P. Jones, Caerphilly Care & Repair
Mr C. Luke, Caerphilly People First
Ms S. Howells, Charter Housing
Ms J. Channing, Citizen's Advice Bureau (Caerphilly and Blaenau Gwent)
Mrs C. Williams, Cruse Bereavement Care
Mr J. Miles, Disability CANDO Organisation
Ms L. Tibbs, Drugaid Young Persons Service
Mr M. Featherstone, GAVO
Ms K. Stevenson, Groundwork Wales
Ms M. Snowden, Homestart Caerphilly
Ms L. Jones, Menter Iaith
Ms C. Loring, Right From The Start
Mr M. Goldwyn, SCOPE
Ms N. George-Titley, South East Wales Carer's Trust
Ms M. Jones, The Parent Network

Mr J. Wade, Van Road United Reformed Church
Mrs M. Wade, Vanguard Caerphilly
Mr D. Brunton, YMLAEN

Aneurin Bevan University Health Board:
Ms C. Gregory

Gwent Police:
Chief Inspector N. McLain

The Office of the Gwent Police & Crime Commissioner:
Ms J. Tippins

South Wales Fire & Rescue Services:
Mr R. Hassett

Caerphilly Business Forum:
Mrs D. Lovering

Town & Community Councils Representative:
H. Llewellyn

Natural Resources Wales
Mr J. Goldsworthy

And Appropriate Officers

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VOLUNTARY SECTOR LIAISON COMMITTEE

**MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN,
ON WEDNESDAY 28TH JUNE 2017 AT 10.30 A.M.**

PRESENT:

Mrs M. Jones (Vice Chair - Presiding) - Caerphilly Parent Network

Councillors:

A. Collis, S. Cook, K. Etheridge, R. Whiting, L.G. Whittle, W. Williams

Voluntary Sector Representatives:

Bargoed YMCA (Ms J. Price), Caerphilly People First (Mr C. Luke), Charter Housing (Ms S. Howells), Groundwork Wales (Mrs K. Stevenson), Homestart Caerphilly (Ms R. Evans), Menter Iaith (Mrs L. Jones), Right from the Start (Ms C. Loring), Scope (Mr M. Goldwyn), Van Road United Reformed Church (Mr J. Wade), Vanguard Caerphilly (Mrs M. Wade), VOLUME (Mr D. Brunton)

Compact Partners:

S. Lane, S. Warden and Mark Maybery (Gwent Police), Mr S. Tiley (GAVO - Assistant Chief Executive), Ms G. Jones (GAVO Caerphilly), Mr J. Birch (Natural Resources Wales), Mr H. Llewellyn (Town and Community Council Representative)

Also present:

K. Peters (Corporate Policy Manager), P. Cooke (Senior Policy Officer), A. Dredge (Committee Services Officer)

1. TO ELECT A CHAIR AND VICE CHAIR

It was agreed that consideration would be given to the appointment of Chair at a later date.

It was moved and seconded that Mrs M. Jones (Parent Network Co-ordinator) be appointed as Vice Chair of the Voluntary Sector Liaison Committee, and by a show of hands this was unanimously agreed. In the absence of an elected Chair, Mrs Jones therefore took the Chair for the meeting.

2. RETIREMENT

The Voluntary Sector Liaison Committee were advised that Mr David Carter had recently retired as a county councillor. Members placed on record their thanks to Mr Carter for his valued contributions to the work of the Voluntary Sector Liaison Committee, and wished him a long and happy retirement.

3. APOLOGIES

Apologies for absence were received from:

Councillors Mrs E.M. Aldworth, J. Bevan, J.E. Fussell, R.W. Gough, A.G. Higgs, V. James, Mrs B.A. Jones, Mrs T. Parry and A. Whitcombe.

Voluntary Sector Representatives - Abbeyfield (Caerphilly) Society Ltd (Mr H. Billington), Abertridwr Community Church (Mr L. Clay), Caerphilly Care & Repair (Ms P. Jones), Citizen's Advice Bureau - Caerphilly and Blaenau Gwent (Ms J. Channing), Cruse Bereavement Care (Mrs C. Williams), County Hospital - Griffithstown, Pontypool (Mr W. Morgan), Disability CANDO Organisation (Mr J. Miles), Drugaid Young Persons Service (Ms L. Tibbs).

Compact Partners - Aneurin Bevan University Health Board (Ms S. Millar), Caerphilly Business Forum (Mrs D. Lovering), GAVO (Mr M. Featherstone - Chief Executive), Office of the Police and Crime Commissioner (Ms J. Tippins), South Wales Fire and Rescue (Mr R. Hassett).

Officers - A. Palmer (Community Planning Co-Ordinator - GAVO/CCBC)

4. DECLARATIONS OF INTEREST

There were no declarations of interest received at the commencement or during the course of the meeting.

5. MINUTES – 15TH MARCH 2017

The minutes of the meeting held on 15th March 2017 were approved as a correct record.

MATTERS ARISING

6. Presentation on Cybercrime by Mark Pope from Gwent Police (Minute No. 5)

It was confirmed that Mr Pope would be attending the meeting in September to deliver a presentation in relation to Cybercrime.

7. Items of Interest from Compact Partners – Natural Resources Wales (Minute No. 7)

It was noted that an update in relation to the tree felling project at Cwmcarn Forest Drive had been requested for the June meeting. It was confirmed that this item would be placed on the agenda for a future meeting.

8. REVIEW OF THE COMPACT AGREEMENT, COMPACT ACTION PLAN AND VOLUNTARY SECTOR LIAISON COMMITTEE TERMS OF REFERENCE

Kathryn Peters (Corporate Policy Manager) presented the report, which provided an update on the review of the “Delivering Together” Compact Agreement, and asked the Committee to consider the alignment of the replacement Compact Action Plan with the forthcoming Public

Services Board Well-being Plan. It also notified Members of a proposed review of the Terms of Reference for the Voluntary Sector Liaison Committee.

It was explained that the current “Delivering Together” Compact Agreement ran for a term from April 2013 to April 2017, and associated delivery plans have run for 12-month terms. The agreement and action plan process were considered for review in 2016-2017. However the development of the Well-being Plan will not be complete until May 2018 and there is an opportunity to align the two complementary planning and delivery arrangements.

Members were advised that bringing together the Compact Action Plan process and the Well-being Plan will strengthen and formalise the role of the voluntary sector in delivering together with the public and private sectors. The current action plan follows the Public Services Board’s delivery arrangements but there is a disconnect in this process as the two are separate documents. Partners are feeding into both sets of delivery plans and the third sector is sitting outside of the main partnership plan for the county borough. It has therefore been proposed that 2017-2018 be regarded as a transition year, after which time the third sector agreement delivery plan will be part of the Well-being Plan for the area.

The third sector agreement, which is the replacement for the current Compact Agreement, will be reviewed over the coming months to align the roles of all the partners under the new planning arrangements and to incorporate the expected Welsh Government guidance (which is currently in development). An advisory letter from Welsh Government was appended to the report, which outlined the importance of joint working between Public Service Boards and third sector organisations.

Members were also informed that the Terms of Reference for the Voluntary Sector Liaison Committee (which were appended to the report) were last reviewed in 2013, and should be reviewed on a 3-yearly basis. It was explained that given the advent of the Well-being of Future Generations (Wales) Act 2015 and its required coproduction between the statutory, voluntary and private sectors in securing community well-being, there was a need for the Terms of Reference to be refreshed to take account of shared objectives.

It was therefore intended for a report to be presented at the next meeting which would propose revised Terms of Reference, having taken into account the views of the Committee and relevant consultees. Officers explained that the revised Terms of Reference would make future meetings more productive and enhance the function of the Committee, particularly in relation to partnership working.

Members spoke of the need to embrace change and of the importance of collaborative working between local authorities. The Committee were referred to the letter from WG, which highlighted the third sector potential to make a valuable contribution to their development and successful delivery. Members also expressed a need for the third sector to place a greater focus on mental health issues in adults and children. It was explained that this had also been raised by the Youth Forum and would be discussed later in the meeting.

Following consideration and discussion of the report, it was moved and seconded that the following recommendations be supported. By a show of hands, this was unanimously agreed.

RESOLVED that for the reasons contained in the Officer's report: -

- (i) the Voluntary Sector Liaison Committee treat the current financial year as a transition year with a view to allowing alignment between the Well-being Plan and the arrangements for delivery against the local third sector agreement, the Compact;
- (ii) the current Compact agreement be revised to take account of the Well-being of Future Generations (Wales) Act 2015, and expected Welsh Government guidance;

- (iii) the terms of reference for Voluntary Sector Liaison Committee be revised and a report be presented to the next meeting of the Committee for agreement.

9. FACILITATED DISCUSSION: PROPOSED WELL-BEING OBJECTIVES FOR CAERPHILLY PUBLIC SERVICES BOARD – INVOLVEMENT OF THE THIRD SECTOR

Paul Cooke (Senior Policy Officer) introduced the item, which sought Members' views on the proposed Well-being Objectives for Caerphilly Public Services Board and the involvement of the third sector. It was explained that Caerphilly Public Services Board (PSB) met on 6th June 2017 to consider the response analysis work undertaken by PSB partners (supported by the Policy Unit) following the development of the Well-being Assessment for the Caerphilly Well-being Plan.

The Voluntary Sector Liaison Committee were asked to split into three workshop groups (each comprising a mix of elected members and voluntary sector representatives). The workshop was based on the priorities approved by the PSB to go forward to form the Well-being Plan for Caerphilly County Borough. The facilitated workshop discussions covered the following areas:

- Providing training, support, apprenticeships, employment and volunteering opportunities that are appropriate for all ages and sectors of the community.
- Identifying and breaking the cycle of Adverse Childhood Experiences.
- Ensuring people feel safe in their community, by reducing crime and anti-social behaviour and the fear of crime.
- Sustainable Communities
- Facilitating a shift from treatment of mental and physical ill health to a society that enables people to adopt healthy behaviours, to reduce the inequality gap in life expectancy and healthy life expectancy between the most and least deprived populations in the county borough.
- Reducing low level environmental issues by fostering respect, responsibility and ownership of local areas. Improving the provision of, access to and promotion of community outdoor spaces, green spaces and the wider countryside.

In the workshop, facilitators asked the following questions:

1. Working in partnership, what can you/your organisation contribute to this priority?
2. What key actions should we take together?
3. How can we link this to the other priorities?
4. What do we need to do differently/overcome?

The aim was to capture ideas for collaborative working to meet the objectives, how participants could support the objectives and what they think the first steps might be. For ease of reference, a summary of the notes from the workshop is appended to these minutes.

Following completion of the session, all participants were thanked for their contributions. Officers confirmed that a draft plan would be developed which will be taken to the next meeting of the Caerphilly Public Services Board. It was noted that the Voluntary Sector Liaison Committee will have an opportunity to comment on the draft plan at its September meeting.

Members thanked the Officers for the helpful manner in which they had facilitated the workshop session.

10. ITEMS OF INTEREST FROM THE VOLUNTARY SECTOR COMPACT PARTNERS

It was confirmed that there had been no reports received from any of the Compact Partners listed on the agenda.

11. COMMUNITY PLANNING QUARTERLY BRIEFING APRIL TO JUNE 2017

The above report was received and noted as an information item.

12. ANY OTHER BUSINESS

Discussion took place regarding meeting attendance and a Member expressed disappointment at the lack of representation from Aneurin Bevan University Health Board at the meeting.

Reference was made to the Medium Term Financial Plan savings required by the Council over the next four years, which are expected to be in the region of £28m. Members expressed a need to work in partnership on these savings and discussion took place around the pooling of budgets between local authorities and health boards, which have been proposed as a result of the introduction of the Social Services and Wellbeing (Wales) Act (SSWBA).

Members also discussed a recent Senedd debate which had referred to the statutory sector as “the maintained sector”. Some Members were of the view that this is not a true description of this area, in that it implies that the voluntary sector is not maintained.

13. DATE OF FUTURE MEETINGS

These have been arranged for 20th September 2017 and 6th December 2017.

The meeting closed at 12.15 p.m.

Voluntary Sector Liaison Committee 28th June 2017**Summary of notes from the facilitated workshop discussion – Proposed Well-being Objectives for Caerphilly Public Services Board – Involvement of the third sector****1. Apprenticeships**

- Need to be better links between Youth Service and agencies such as Careers Wales, JobCentrePlus
- Young people need to see the need for qualifications linked to jobs and careers (end point) (not academic) – lack of life skills
- Need to increase awareness of wide range of jobs and careers that are available
- Need ability to think ‘outside the box’
- Need partnerships between schools and businesses

2. Volunteering

- Offer placements for volunteering and work experience for colleges/universities
- Black economy is still an issue
 - How can we encourage these people to be entrepreneurs
- Time and capacity to train volunteers is an issue

3. ACEs

- Need to also focus on teenage years not just early years
- Help families to manage process – work with partners – Ok Kids Project
- CP First – running courses delivered by people with learning disabilities to all regarding safeguarding
- Homestart – debt and housing issues. Community workers. Volunteers in the community – mental health issues prevent the ability to make improvements. Volunteers to support mental ill health
- More work in schools more focus on PSE
- Access to mental health support is key from young age onwards. Vicious circle
- Menter – parents asking for support through the Welsh language work as much as possible with young people e.g. healthy relationships

4. Community Safety

- Community Safety Wardens are absolutely brilliant. Police more absent
- Police resources stretched
- CSP resources are very stretched but they are there
- Need for intergenerational projects
- Demonisation of young people – opportunity to get over this – “communication”
- Not being able to get through to an actual person in the police. Too long on the phone
- Cuts to outreach young worker. Huge impact on young people and understanding
- Preventative work is the first to go in funding cuts
- YISP – and other multi-agency approaches
- Restorative justice and approaches to support

5. Health

- Get to parents via children – sport and art activities
- Make facilities free
- Veg box scheme (put into schools) – buy veg for £1
- Target entrenched behaviours
- Education
- Need better mental health support for children – primary schools
 - And other sections of community
- Better facilities for older people – buses, community venues
- Link to leisure centres – multi-agency approach
- Use of outdoor spaces
- Homestart – what has come to the fore is anxiety and depression. Linking up with other agencies support and knowing who to refer to
- Charter – youth work centred around health and wellbeing physical activity and getting them to take of their own health
- GAVO
 - Sport puts many people off. It's about “activity”
 - ABUHB not able to pass referrals direct to agencies – can only provide details of groups
- Girls put off physical activity. Sports Wales schools programme. Want a “bikini boot camp” – looking good – worrying mental health
- Use of the environment north of the borough – poor health but fantastic environment facilities
- Managing stress/anger management – Right From The Start
- University students working on counselling programme able and willing to work in the community. Additional resource and research

6. Environment

- Include on estates...green spaces
- Local people litter picking and organised by KWT, Groundwork
- Celebrate achievements – Newslines.
- “Good Citizen Fund”
- Work with organisations like Groundwork
- Plant rhubarb, fruit bushes on estates
 - Recipes using produce
- Link with allotment holders
- Issues with quad bikes – need enforcement action
- Use young offenders and volunteers to clear paths etc
- Link with agencies that can help – e.g. Probation Service, PCC – looking for projects
- Links to other issues – mental health, employment, health
- Incentives
- Need to ‘sustain’ improvement – local people committed
- How do we get people there e.g. Parc Cwm Darren under used
- Homestart – Eco Camp – wildlife garden. Change young people opinions – creep crawlly hints. Start at that level – foster respect – preventative
- KWT – cleaning moat and Caerphilly castle
- Allotments – involvement with schools – community involvement in allotments – intergenerational work
- Grass arson – SWFRS
- Homestart – community safety/St Johns etc/clubs and societies. Into speak to young people. Give them a voice
 - How do we engage with young people who aren't involved in organised groups

- Youth clubs being decimated – not able to run through the summer – building availability e.g. limited opening in the summer e.g. closed after Whitsun
- Where do they go when turfed out – Youth Outreach
- Menter – Parks programmes. Our staff to support to run the sessions in Welsh also. Fantastic programmes no ?? Teams and resources are fantastic but how well do they link to local communities
- Opportunities to link across LA and community organisations
- Excellent partnership working in this area
 - Good links to the 3rd sector
 - We need to support each other and that is recognised
 - The person the service gets not who is providing it
 - Break through the red tape
 - Preciousness over ESF funding

7. **Sustainable Communities**

- Needs relationships – someone on site
- Engagement most important
- Link via children/schools – Dad's engage
- Education
- Lansbury Park in walking distance of fantastic community facilities and public transport links
- Parent Network successful but engaging males is an issue – identify those to engage
- Need individual responsibility – challenge offenders
- Need community leaders
- Work on very local area e.g. one street/court
- May need to be tougher on offenders



CAERPHELLY PUBLIC SERVICES BOARD – 5TH SEPTEMBER 2017

SUBJECT: DRAFT WELL-BEING PLAN

REPORT BY: PAUL COOKE, SENIOR POLICY OFFICER

1. PURPOSE OF REPORT

- 1.1 To update Caerphilly Public Services Board (PSB) on the work undertaken since June 2017, when the PSB agreed six areas for action to be developed into Well-being Objectives. The report also sets out the proposed timeline towards development of the Well-being Plan for the Caerphilly county borough area.
- 1.2 For the PSB to consider and comment on the draft Well-being Plan (Appendix 1) prior to it being circulated as part of the statutory 12 week consultation period.
- 1.3 To update PSB members on the use of the allocation of Welsh Government funding for the region (£74,000) for the development of an on-line tool to measure the well-being of the local population, and academic research into a 'future assessment' for the Gwent area.

2. SUMMARY

- 2.1 At the meeting on the 6th June 2017 Caerphilly Public Services Board (PSB) agreed six areas for action to be developed into Well-being Objectives. These areas had been subject to in depth investigation by partners as part of the response analysis process. The response analyses have been used to develop the priorities for collaborative action for the Well-being Plan 2018-2023.
- 2.2 The PSB is required to set Well-being Objectives that will maximise its contribution to the well-being goals, and set the steps it intends to take to meet these objectives. There is a statutory duty to seek the advice and assistance of the Future Generations Commissioner for a 14-week period in developing the Well-being Plan. This 14 week consultation was initiated on the 21st July 2017. Three meetings have been held with the Commissioner's office and the draft Well-being Plan has been developed in consultation with them. A drop in session with Welsh Government has informed development further.
- 2.3 This report requests that the PSB consider and comment on the draft Well-being Plan so that it can be circulated as part of the statutory 12 week stakeholder and public consultation.
- 2.4 Two key pieces of work are being progressed on a Gwent wide basis by the Gwent Strategic Well-being Assessment Group. The first is supported by the G7 Group and aims to consider the commonalities in the assessments being undertaken across the region with a view to 'lifting' a set of Gwent Well-being Objectives that may receive, or inform, collaborative focus.

The second is the proposed use of the annual Welsh Government financial support to PSB's.

3. LINKS TO STRATEGY

- 3.1 The work of the Caerphilly Public Services Board directly impacts on all 7 National Well-being Goals for Wales. Further the Board is statutorily required by the Act, and its associated statutory guidance, 'Shared Purpose: Shared Future', to act jointly to do all it can to improve the economic, environmental, social and cultural well-being of the area.

4. THE REPORT

- 4.1 At the meeting on the 6th June 2017 Caerphilly Public Services Board agreed six areas for action to be developed into Well-being Objectives. These areas had been subject to in depth investigation as part of the response analysis process. Since that meeting work has been undertaken to develop the draft Well-being Plan. This work has included consulting with the Future Generations Commissioner as required under the Well-being of Future Generations (Wales) Act 2015. Input has also been provided by PSB partner organisations.
- 4.2 The draft Plan has been shaped by the PSB's desire for it to reflect a new approach and new ways of working, including a shift away from the silo working that characterised some of the work under the Single Integrated Plan. It is underpinned by the 5 ways of working under the Sustainable Development Principle. The feedback from residents and partners that there are many positive aspects to living and working in Caerphilly county borough, is central to the draft Plan.
- 4.3 The draft Well-being Plan – 'The Caerphilly We Want' includes 4 high level objectives:
- **Positive Change** - A shared commitment to cross-sectoral change
 - **Positive Start** - Giving our future generations the best start in life
 - **Positive People** - Empowering and enabling all our residents to achieve their own potential
 - **Positive Places** - Enabling our communities to be resilient and sustainable
- 4.4 The Well-being of Future Generations (Wales) Act 2015, requires PSB's to set out the steps that will be taken to achieve the objectives. The draft Well-being Plan includes a delivery plan. This sets out areas for action under each of the 4 objectives, identifies how these will be co-ordinated, and how they will be reported to the PSB.
- 4.5 The activities and actions will change throughout the lifetime of the 5-year Well-being Plan and it has already been established that some issues may be better delivered by regionalised arrangements, either because partners operate at a higher geographical level, work is funded at a regional level, or other external drivers dictate that a regionalised delivery makes more sense e.g. the Cardiff Capital Region City Deal. Other activity will need to be local at the county borough area, or smaller geographies, because delivery partners operate at that level, or community action is required e.g. the Lansbury Park Coalition for Change.
- 4.6 The local assessment of well-being identified a total of 37 issues. At the meeting on the 6th June 2017 the PSB agreed that consideration should be given to how each of the 37 issues would be responded to. Some of these will be tackled collaboratively as part of the PSB Well-being Plan. The remaining issues will also be addressed but separate to the Plan.
- 4.7 **Well-being Plan timeline.** The Plan must be in place within 12 months of an ordinary election i.e. by the 3rd May 2018. However, it must also receive board approval by the statutory PSB member organisations. Proposed board meeting dates are in brackets:
- Full Council Caerphilly CBC (6th March 2018)
 - SWFRS Sub-groups and Board (15/1/18, 29/1/18 and 26/3/18)

- ABUHB Public Partnership and Well-being Committee (9/11/17) and Board meeting (24/1/18)
- Natural Resources Wales Board (TBC)

Given the forward work programmes of boards it is envisaged that the Plan will progress through formal approval from January 2018, with any final revisions that are required incorporated. Statutory members are asked to confirm the dates of relevant board meetings.

The draft Plan must undergo a 12-week public and stakeholder consultation and it is intended that this will commence in October 2017, after any amendments are made following this PSB meeting.

4.8 **Statutory 12-week consultation period.** The feedback on the consultation process employed for the Well-being Assessment was overwhelmingly positive, it is therefore proposed that the PSB take a similar approach to the formal 12-week public consultation for the 'The Caerphilly We Want' Wellbeing Plan, commencing in October. The consultation will seek feedback on the plan but will also encourage residents and partners to consider how they can contribute to the work moving forward. In line with the PSB's Communication Engagement Strategy it is proposed to continue with an integrated and inclusive approach that aims to inform as well as engage, accommodating as many communication styles as possible including:

- Surveys, online and hard copy
- Facilitated Community Area workshops:
 - 4 Public consultation events to be held: 1 morning, 2 afternoons and 1 evening.
 - Rhymney - St David's Centre
 - Bargoed - Ebenezer Chapel
 - Caerphilly - Twyn Community Centre
 - Risca - OAP Hall
- Facilitated professionals engagement workshops
 - 2 key stakeholder events
 - Standing Conference, October/November at Llancaiach Fawr Manor
 - Future Scenarios '3' 25th October: location Ebenezer Baptist Chapel
- Facilitated workshops for Town & Community Councils
- Face to face discussions
- Shared engagement with PSB partners
- Light touch information sessions

That dates of the consultation events will take into account, as far as is possible, the range of wider consultations being undertaken in the autumn to try to prevent 'consultation fatigue'.

4.9 **G7 Gwent Priorities Project.** The G7 Group, comprising the 5 Gwent local authorities, Gwent Police, the Police and Crime Commissioner for Gwent, ABUHB and SWFRS have agreed a project to examine the 5 local assessments of well-being and derive any commonalities to be lifted to a set of Gwent well-being priorities, or objectives. A commissioned provider is undertaking this work, which has been funded by PHW and is being facilitated by SWFRS.

A set of Gwent priorities will have no legal status while there continue to be 5 individual Public Services Boards. However, the work will undoubtedly have some value in planning delivery of any regional issues across borders. Each Public Services Board would need to determine what, if any, resources it devoted to delivering Gwent priorities given commitment to local Well-being Plans. Further reports will be brought forward to the Public Services Board as the project progresses. The Gwent Strategic Well-being Assessment Group is assisting and working with the commissioned provider. Importantly the work is considering the Cardiff Capital Region City Deal.

- 4.10 **2017/2018 Welsh Government PSB Support Funding.** For the past two financial years Welsh Government have made available small amounts of funding to support the work of Public Services Boards. For 2017/18 an amount of £74,000 has been made available to the Gwent region to address any gaps in the evidence base, enable assessments to become an ongoing process, support community engagement and improve analytical capacity.

The Gwent Strategic Well-being Assessment Group manages this funding on behalf of the region. Caerphilly County Borough Council is undergoing a procurement process, on behalf of the group, to deliver two products:

1. A framework and toolkit to enable a better understanding of the local determinants of sustainable and equitable well-being. This will include development of a set of indicators to measure aspects of well-being including work, health, education, sense of place and community. Analysis will be available at the granular level i.e. communities, electoral wards and Mid Layer Super Output Areas. The toolkit will also include a web based tool to engage with communities and measure the subjective well-being of individuals.
2. An academic research product to consider the future Gwent landscape of population, work, employment, transport, homes and community, health, culture and language, community safety and policing, pollution, climate, environment, tourism, education, natural resources.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 The Well-being Plan must consider those collective actions and activities that will maximise well-being for the area in a sustainable way, that is, in accordance with the sustainable development principle in the Act. In assessing the contribution that can be made the Plan will need to consider:

- **Involving** local communities and other stakeholders
- **Collaborative** and collective action
- **Long term** change to secure the well-being of future generations
- **Integrating** actions and activities across the goals and the work programmes of partners
- **Preventative** activity to consider preventing issues that will damage well-being

6. EQUALITIES IMPLICATIONS

- 6.1 An Equalities Impact Assessment has not been conducted as this report gives an update on work to progress the Well-being Plan. The Plan will be subject to an Equalities Impact Assessment.

7. FINANCIAL IMPLICATIONS

- 7.1 There are no financial implications. PSB partners have committed to providing support in kind in developing the Well-being Plan.

8. PERSONNEL IMPLICATIONS

- 8.1 The responsibility to complete the statutory duties placed on the PSB applies across all statutory partners equally.

9. CONSULTATIONS

9.1 This report reflects the responses received from consultees.

10. RECOMMENDATIONS

10.1 That the PSB consider and comment on the draft Well-being Plan to go forward for the 12-week statutory consultation period.

10.2 That PSB members continue to allow key officer contacts, who have already been engaged in this work, to assist the Corporate Policy Unit of Caerphilly County Borough Council in this process, as part of support in kind.

10.3 That statutory partners advise of the dates of relevant board meetings so that the timely submission can be achieved.

11. REASONS FOR THE RECOMMENDATIONS

11.1 To ensure timely progress towards development of the Well-being Plan for the area.

12. STATUTORY POWER

12.1 Well-being of Future Generations (Wales) Act 2015.

Author: Paul Cooke, Senior Policy Officer, Caerphilly County Borough Council
Consultees: Cllr David Poole- Leader of Caerphilly County Borough Council
Chris Burns- Interim Chief Executive Caerphilly County Borough Council
Rob Hartshorn- Head of Public Protection, Caerphilly County Borough Council Kathryn Peters – Corporate Policy Manager, Caerphilly County Borough Council Vicki Doyle, Policy Officer, Caerphilly County Borough Council

Background Papers:

<http://your.caerphilly.gov.uk/publicservicesboard/content/what-does-wellbeing-mean-you>

Appendices:

Appendix 1 Draft 'The Caerphilly We Want' Well-being Plan 2018-2023

THE CAERPHILLY WE WANT

The Vision of Caerphilly Public Services Board

Caerphilly Public Services Board (the Board) is committed to improving the outcomes for all residents living in the county borough area. Its focus will be on collaborative activity and shared commitment to work differently to bring about positive changes in the economic, environmental, social and cultural landscape of the area.

Assessing the well-being of the area has determined the local Well-being Objectives that the Board will focus on over the five year timeframe of the “The Caerphilly We Want” Well-being Plan. These objectives are intended to achieve a generational shift in focus for public sector activity in the area, to bring about tangible improvements in the well-being of current and future generations.

In order to focus its combined resources, the Board will promote activity that is outside the ‘day job’ of each individual member organisation, in order to make innovative directional changes. Actions taken will be truly collaborative in nature, involving more than one partner. Actions highlighted through the local Assessment of Well-being are those that are intended to bring about long-term change in well-being outcomes for our population. The Board understands that securing the well-being of its population prevents need, and reduces demand further down the line. Integrating activity across the partner members is considered to be the best chance of securing maximum impact for decreasing public sector resources.

The Board will continue to involve communities, the private and third sectors, and other groups and bodies with an interest in improving the well-being of the area in its action planning and activities. Long-term generational change takes time, and this first Well-being Plan for the area sets the strategy for the first five years.

The Board has adopted the local Well-being Objectives set out below in order to achieve “The Caerphilly We Want”.

Positive Change

A shared commitment to cross-sectoral change

- Provide leadership to facilitate the necessary organisational culture change, and shift to new ways of working in accordance with the Sustainable Development Principle
- Use our assets and resources more intelligently and sustainably
- Support our residents and partners to contribute fully to the Caerphilly we all want

Positive Start

Giving our future generations the best start in life

- Investigate opportunities to invest in the early years to build resilience across the life course and improve outcomes for current and future generations
- Create an ACE (Adverse Childhood Experience) informed Caerphilly county borough to enable collaborative strategic action that can reduce and prevent ACEs and build resilience in children

Positive People

Empowering and enabling all our residents to achieve their own potential

- Facilitate a shift towards collaborative working with an emphasis on prevention to address current and future health and well being challenges.
- Develop a co-ordinated programme of volunteering, maximising it as a route to personal well-being and employment, including promoting corporate volunteering
- Establish all age apprenticeship programmes across PSB member organisations with co-ordinated points of access
- Equip our residents to manage their health and well being needs in partnership with services

Positive Places

Enabling our communities to be resilient and sustainable

- Support our most disadvantaged communities to be resilient, cohesive and enable them to help themselves
- Protect, enhance and promote our natural environment and foster community action on environmental issues
- Work with regional partners to create safe, confident communities and promote community cohesion.
- Increase the contribution that the environment makes to the health and well-being of our residents.
- Provide primary and community health services closer to home

Achieving these objectives will be done differently to previous integrated planning processes. Activity will not be undertaken in silos, performance will not be focused on outputs but on outcome orientated action, and the accountability for delivering actions will be directly with Board members.

'THE CAERPHILLY WE WANT' WELL-BEING PLAN

Context

The Caerphilly Public Services Board operates in a local, regional and national policy context. A number of key strategic drivers will be taken account of alongside this first Well-being Plan for the area. Local is defined as within the Caerphilly county borough local authority area. Regional strategic planning for the ten authorities of South East Wales is focusing on the Cardiff Capital Region City Deal, the regions ambitious vision for a vibrant well-connected economy in the area. The Ministerial Valleys Taskforce is focusing on similar aims for communities along the M4 corridor. Deliverable and tangible outcomes for the City Deal, and Valleys Taskforce, support and sit alongside this local Well-being Plan. Local Government Reform has set a regional direction for strategic economic development, land use and transport planning. The actions and activities in this plan will complement (not contradict or duplicate) and support and enhance (not undermine) regional planning.

With the exception of the local authority, Board members operate at wider geographies than Caerphilly county borough, and therefore this Well-being Plan is written to be mindful of the Well-being Objectives of partner members. The associated Well-being Delivery Plan includes actions that are selected based on what partner members can deliver for the local area. However, there is a need to ensure consistency of delivery outside the county borough for the Gwent footprint, and City Deal footprint in particular.

The Social Services and Well-Being (Wales) Act 2014, and its associated Regional Area Plan, is determining the needs of the population for health and social care support. The Population Needs Assessment for the Area Plan, and the Well-being Assessment for the Well-Being Plan, have naturally identified areas that overlap. To illustrate one such example, loneliness and isolation linked to an ageing population has been identified in both assessments. Actions within the Well-Being Plan will complement those of the Area Plan, particularly where they prevent poor well-being escalating into a need for care and support.

Future Trends

The local Assessment of Well-being has extrapolated, as far as is possible, the future trends for the area under the seven National Well-being Goals for Wales. This is further supported by Welsh Government's Future Trends report. The Board is encouraged that this key resource will contribute to decision making over the lifetime of the plan and beyond. This Well-Being Plan is not intended to be a static document. The actions and activities set out in the associated Delivery Plan will be achieved over variable time frames. Each activity is intended to result in an incremental improvement in well-being, and as actions are achieved and evidenced practice embedded, new activity will be undertaken. Future well-being assessments and informed decision-making will assist in this.

The Public Services Boards in Gwent have commissioned a future scenarios assessment of the Gwent area that will inform the Delivery Plan from May 2018 and beyond. This, combined with the local Assessment of Well-being and the Future

Trends report, will ensure the Well-Being Plan is a live document that evolves as the Board aims to serve the well-being of future generations moving forward.

How did we arrive at our objectives?

The Assessment of Well-being identified 37 issues for further consideration and possible further work by the Public Services Board, in order to help develop its Well-being Objectives. A series of prioritisation exercises were undertaken with a range of participants, which identified six priority areas for the Board to consider, namely:

1. Providing training, support, apprenticeships and employment opportunities that are appropriate for all ages and sectors of the community.
2. Identifying and breaking the cycle of Adverse Childhood Experiences.
3. Ensuring people feel safe in their community, by reducing crime and anti-social behaviour and the fear of crime.
4. Developing suitable, sustainable housing that meet the variety of people's needs, including affordable housing.
5. Facilitating a shift from mental and physical ill health to a society that enables people to adopt healthy behaviours. To reduce the inequality gap in life expectancy and healthy life expectancy between the most and least deprived populations in the county borough.
6. Reducing low level environmental issues by fostering respect, responsibility and ownership of local areas. Improving the provision of, access to and promotion of community outdoor spaces, green spaces and the wider countryside.

The Board considered the Assessment of Well-being and the six priority areas identified above at its meeting in March 2017. At this meeting the Board agreed that more detailed investigations, in the form of 'response analyses' should be undertaken into the 6 priority areas. A common template was used for each topic area, this further work looked at the justification for prioritising each area of work, how each could contribute to the Well-being Goals, what work is currently ongoing and what more could be done.

At their meeting in June 2017 the Board considered the response analyses for four of the six topic areas and agreed that five of the priority areas would be further developed in inform the objectives of the Well-being Plan. In relation to the housing priority area, the Board view was that this was too narrowly focused and agreed to replace it with the following priority:

- Sustainable communities with a focus on our most disadvantaged areas.

In formulating its Well-being Plan, the Board has emphasised a move away from the compartmentalism that characterised some of the work under the Single Integrated Plan, and should also be based on the 5 ways of working under the Sustainable Development Principle.

Starting in July 2017, facilitated events were held that engaged with a wide range of key stakeholders through the bi-annual Caerphilly Standing Conference and Caerphilly Voluntary Sector Liaison Group. Attendees were asked to consider how they felt they could work together in a more integrated and collaborative way on the 6 priorities. During workshop session they were asked to provide input in particular on those priorities they would not normally engage with, and the results were enlightening for both those participating and the PSB, with many new ways of working and linkages identified.

Following these engagement workshops a comprehensive detailed review of all the response analysis data, engagement feedback and suggestions was then completed. What emerged very strongly was a clear sense that all the stakeholders felt very positive about the development of the Well-being Plan. However, there was a clear need to facilitate a step change in leadership style, communications and engagement to enable a more consistent approach and understanding of how services and support can contribute to sustainable services.

What was clear was that people and places were critical to well-being, that there should be a focus on early years, and that to make the changes that the Board requires there would need to be significant changes to the way we work currently.

Consideration of all this information led to the development of the Positive Caerphilly approach incorporating Positive Change, a Positive Start, Positive People and Positive Places.

How We will Deliver – Key Principles

1. Involving our Communities

The communities of Caerphilly county borough have provided a wealth of insight into the conditions they, and their children, require for well-being. The Board is grateful for the time, effort, and careful consideration of all those that have helped to shape the local well-being objectives. As we move into delivery against the Well-Being Plan we are keen to keep this dialogue open. Only by working with local residents, their representatives and the private and third sector can we hope to achieve our shared objectives. The Board welcomes direct contact from local communities to understand the lived experiences of people living and working within the area. For further information on contacting the Board see “The Caerphilly We Want” website:

<https://your.caerphilly.gov.uk/publicservicesboard/>

Understanding the horizons, the experiences, and concerns of children and young people is potentially the most useful lens through which to shape activity in relation to future generations. The views of the county borough’s young people will continue to be important to the Board. The Junior and Youth Forums of the county borough (and wider youth engagement) will be used to refine and refocus activity over the lifetime of this plan. Annual priorities are selected by the Junior and Youth Forums, and the Board has committed to receive future presentations and assist in meeting these priorities on an annual basis.

2. Identifying Key Preventative Activities

Identifying the preventative activities that can be delivered collaboratively amongst Board members and with communities will be an ongoing process. Allocating resources to partnership activity is a challenge when faced with decreasing budgets; however, it is only by working together that improvements to well-being can be made.

The Well-Being Delivery Plan that supports the work of the Board does not sit under priority areas, themes, or delivery groups. Rather, it identifies a series of outcome orientated actions and activities to respond to the 'wicked' issues facing the county borough. The identified areas have been supported by action planning with partners and communities. As areas of work are delivered in collaboration, and across the aims and objectives of contributing partners, so they integrate across the well-being objectives of each public body and contribute to the National Well-being Goals for Wales. The Board has deliberately avoided a tick-box matrix of where each action contributes to a Prosperous Caerphilly, a Resilient Caerphilly, a Healthier Caerphilly, a More Equal Caerphilly, a Caerphilly of Cohesive Communities, a Caerphilly of Vibrant Culture and Thriving Welsh Language, and a Globally Responsible Caerphilly, which provided the structure for the Well-being Assessment.

The objectives of this plan and associated actions are so intrinsically interlinked that exercises to demonstrate integration have limited value.

3. How Will We Track Progress?

The Caerphilly We Want Delivery Plan will set the actions to be taken in collaboration and the expected timeframe for completion of each area of work. Lead bodies and key Board member responsibilities have been allocated to each activity area.

Progress against each action area will be assessed on a quarterly basis by the Board's delivery leads, who will be responsible for ensuring continuous progress to complete the actions they are responsible for. Where there are relevant, collectable performance indicators these will be used to demonstrate progress. However, qualitative assessment of progress is equally valid, particularly if that qualitative assessment has come from a member of the public. Where relevant and illustrative of progress, case study vignettes will be used to demonstrate effectiveness.

Population outcome data offers the most demonstrable long-term measure of progress. Population outcome data changes less frequently than output data and it must be remembered that in some cases the commitment to actions are for the long-term and changes in outcome data may not be seen for some time; neither can they be attributable to a single intervention in most cases.

Appendix 1

The national indicator set (where it can be extrapolated for the county borough area) will be used at each release. Again the national indicators will not match closely to actions, however, the national measurement will show progress over time for the area.

The Public Service Boards in Gwent have commissioned Happy City (<http://www.happycity.org.uk/>) to develop:

- i. A Happy Communities Index to report on the conditions for well-being at various geographical levels across Gwent. It will help the Boards to understand and assess the determinants of well-being and establish the foundation for better decision-making and resource use for improving the lives of our residents.
- ii. A Happiness Pulse for Gwent, which will be an accessible, informative tool that will measure three key areas of personal well-being – how people feel, how they act and how they relate to others, as well as exploring how residents engage with life in their communities. It will be designed to be engaging and informative for individuals whilst giving vital data to businesses, communities and the public sector on how they can better support improvements in well-being.

In the round, the combination of outputs, case studies, population outcomes, national indicators, and Happy Communities data will track progress over time.

4. How Will we be Accountable?

Delivery leads will be responsible to the Board under the Board's existing Performance Management Framework. In addition, a lead sponsor/champion will be nominated from within the Board's membership to have oversight and accountability for delivery for particular areas of the plan. The Board receives quarterly exception reports at each of its meetings. Exceptions that are deviating from the expected trajectory, either positive or negative, are brought to the attention of the Board at each of its meetings so that recognition, or corrective action, can be taken where necessary.

Performance reports are placed on the monitoring section of "The Caerphilly We Want" website and as part of the meeting papers for each quarterly Board meeting.

<https://your.caerphilly.gov.uk/publicservicesboard/content/monitoring-scorecards>

The Local Authority Partnerships Scrutiny Committee receives a summary exception report at each of its meetings and has the ability to call Public Service Board Members to account for delivery progress.

The Caerphilly We Want Well-being Delivery Plan

It is important to note that although the Delivery Plan will be divided into the 4 Positives: Change, Start, People, and Places; action areas, projects and actions will often contribute to more than one 'Positive'. They can and are likely to vary in size and impact. They will be collaborative in nature and, as a matter of course, will have two or more partners and on larger projects could have significant multi agency involvement.

Each action area will have identified aims, and will operate on a task and finish basis. Each area will have lead officers nominated by the PSB who will oversee the work and report on progress to their PSB Positive Action nominated Board Champion.

Lead officers will co-ordinate and drive forward projects and actions with the support of officers from PSB partner organisations and, where appropriate, residents or community groups identified to be part of the working group. The working group for each action area will develop its own action plan incorporating short, medium and long-term actions. These action plans will be agreed by the Board.

Reporting will be on an "exceptions basis" by the PSB Champion to the Board, meaning that specific reports will only be provided to the Board should issues need to be brought to their attention, either positive or negative. Aside from Board reporting, should PSB members or others wish to be informed of progress on any of the work streams they should contact the Lead Officers.

Each action area will provide an annual report of progress against its agreed aims and actions.

The Caerphilly We Want Delivery Plan A shared commitment to cross-sectoral change

Positive Change-

Communications

- Develop and implement a meaningful, long term engagement strategy to involve and inform stakeholders
- Produce and promote a “Caerphilly Prospectus” setting out the positive elements of the county borough
- Jointly communicate the positive messages about the county borough to our residents, businesses and potential inward investors

Working together

- Seek to establish the necessary links and systems to facilitate joint working and sharing of good practice
- Identify and implement joint projects that provide benefits from partnership working and the sharing of resources
- Provide training and awareness raising with all PSB member organisation staff so that they understand the importance of the work on well-being, what is required and how they contribute

Procurement

- Seek to ensure that when we spend our money we maximise the benefits to our communities by using our procurement processes to spend budgets locally where ever possible
- Seek to work together to maximise the value for money we gain by joint procurement
- Secure the maximum community benefits from the contracts we let
- Seek to ensure that where possible, the goods and services we procure reflect the sustainable development principle by being sustainable, low carbon and ethically responsible

Asset Management

- Map our assets and seek to maximise their use and value including sharing of physical assets
- Work together to reduce our energy use and increase our generation of green energy
- Work together to increase the use of electric vehicles and the infrastructure to support them

Positive Start Giving our future generations the best start in life

Adverse Childhood Experiences

- Improve awareness of the importance of early life experiences on the long term health, social and economic prospects of children within PSB organisations, schools and communities
- Share and explore best practice amongst PSB organisations to understand and highlight the long term impact of ACEs on individuals, their families, their future children and grandchildren.
- Explore how the PSB can deliver its services through an ACE informed lens.

Building Resilience

- Share and explore the evidence, amongst PSB organisations, that interventions for children and young people, especially the most vulnerable, could lead to long term savings, by reducing the risk of health and social problems and by improving education, training and employment prospects
- Prepare a green infrastructure strategy to ensure green spaces and renewable technology form an integral part of new developments.
- Develop mechanisms and support for residents to become actively involved, and to “do things for themselves”

Positive People Empowering and enabling all our residents to achieve their full potential

Volunteering

- Develop a co-ordinated programme of volunteering, maximising it as a route to personal well-being and employment, including promoting corporate volunteering

Apprenticeship Programme

- Establish an all age apprenticeship programmes across PSB member organisations with co-ordinated points of access

Keeping people healthy across the life course

- Advocate for a move away from short term project / programme funding and performance reporting mechanisms, to create a preventative system wide way of working that supports people to take more control of their health and well being
- Invest in the well being of our workforce(s)
- Implement the regional Care Closer to Home Strategy

Plan and secure sustainable and accessible health and social care services that meet current and future needs and address health inequalities

- Explore new workforce models with partners to incorporate a wider variety of professionals with different skills and expertise to reflect the needs of the population.
- Increase the understanding of the benefits of preventative work within PSB organisations
- Identify how the contribution of the environment and green spaces to health and wellbeing can be maximised.

Positive Places Enabling our communities to be resilient and sustainable

Sustainable Communities

- Agree a definition of a “sustainable community” and the elements that contribute to it.
- Support the “Coalition for Change” approach in Lansbury Park as a pilot aimed at identifying methodologies that can be rolled out to other communities.
- Work with housing partners to pilot projects that contribute to sustainable communities

Safer Communities

- Work with regional partners to create safe, confident communities and promote community cohesion.
- Work to tackle irresponsible use of green space including grass fires, fly tipping and off-roading

Protect and enhance the local natural environment

- Focus on education and behaviour change to help everyone understand why green spaces and biodiversity are important.
- Identify and remove the barriers to people accessing green spaces (transport/ location, knowledge etc.)
- Link communities with the management and promotion of the local environment, to encourage them to take ownership of their local environment.